

**The Connecticut EMS Advisory Board
Emergency Preparedness Committee
MEETING MINUTES
August 28, 2014
Camp Hartell**

Present: William Ackley – Committee Chair, Jonathan Best – DPH/Preparedness, Michele Connelly – DPH/OEMS, Judi Reynolds – DPH/OEMS, David Bailey – DPH/OEMS, Jonathan Lillpopp – DPH/OEMS, Rachele Bowman-DPH/Preparedness, Anna Sigler – DPH/Preparedness, Diana Villegas – DPH/Preparedness, Brett Cass – VA, Elen Steelman – DPH/Preparedness, Gary Allyn – WHFD, Art Groux – Suffield EMS, Al Boudreau – DPH/Preparedness, Joe Soto – Greenwich EMS

1.0 Call to order

Chair Bill Ackley called the meeting to order at 9:30AM, at Camp Hartell, Windsor Locks. Several guests were present, introductions were done.

2.0 Minutes

A motion to approve the minutes of the July 17, 2014 (Soto/Lillpopp) was made and approved unanimously.

Alan Boudreau, DPH/Preparedness/Strategic National Stockpile and CHEMPACK Coordinator, reviewed the history through present day of **The New England Disaster Training Center**, NEDTC, Camp Hartell via power point. A copy of the power point may be requested through Al. Al gave a detailed overview of the training room capabilities and informed the group that the facility is available for training to outside groups and the procedures for requesting the space. Requests can be also be made through DPH.

A walking tour of the facility was conducted for the group. Jon Best spoke about vehicle assets that are available and how requests for resources are made.

3.0 Initiatives for discussion

- **Emergency Vehicle Response in Hazardous Conditions**
 - **Update from Chief Allyn regarding integration into the fire service document**
Chief Allyn is working on an update for integration with CFPA today.
 - **Standards for call prioritizing and response once suspension has been lifted**
Bill noted; using available information and guidelines, towns and agencies need to develop their own thresholds and procedures for ceasing and resuming response operations before an incident or situation presents itself.
- **EMS Preparedness**
 - **Jon Best - Update**
Jon spoke about the DMAT team being a federal not Connecticut asset, if DMAT team is requested it would not be the Connecticut group. The assumption would be if a team is needed in Connecticut the members of the

Connecticut team would be working in other critical roles and would be unavailable. The on call team would be mobilized. Connecticut does not have a state specific team; Jon will be working toward creating a team called CMAT, that will be specifically for Connecticut based events. The criteria and makeup of the team members expertise is under discussion, once established members will be recruited. Jon would like the Preparedness Committee to add this to their discussions.

There was discussion on the mobile field hospital set up and staffing options. Jon spoke about Danbury Hospital's request for the mobile field hospital, the set up required and the successful use during an emergency that shut down their emergency department. He commented on the time and logistics to get the components to a location and the time required to set it up. Alternate care trailers, (there are 4), are available with equipment such as cots, lighting, generator, body bags, 25 cots each, backboards, registration equipment and oxygen supply equipment to be used during a deployment. Alternate care trailers can be requested for other needs like shelter set up.

Jon gave a brief update on the state COOP plan and review of the FMOP and Medical Surge Plans. Jon emphasized the FMOP Plan is for a planned movement of patients and differs from the Rapid Mobilization Movement Plans. Jon will send the Forward Movement of Patient's Plan to the Preparedness Committee for review and revision input.

- **Reporting standard, policy and practice**

- **Notification tree**

Jon reviewed the status of DPH's effort to establish a notification tree. The project started approximately one year ago with the goal of a single number for notifications to DPH. Mandated reporting was discussed.

- **Mass Gatherings**

Jon briefed the group on the upcoming Durham Exercise and Vice President Biden's recent visit. Logistical issues during Vice President Biden's visit were discussed, including local access issues, communications, utilization and positioning of resources. Communications between agencies was discussed.

There is a Connecticut Joint Regional Criminal and Epidemiological Workshop that will be held in Rocky Hill on September 3rd and 4th.

4. **Other Business**

- **Other**

TEEX Course – Children in Disasters being held at the CT EMS EXPO was discussed, it would be a two-day pre-con. Bill would like to have 2 other offerings of the course at different locations during 2015.

Jon Best distributed and reviewed the Connecticut Hazardous Materials Incidents Report – January 1st to June 30th 2014.

- **NJ EMS TF Special Ops Day – September 20, 2014 – Edison NJ**
On September 20th the New Jersey Task Force Special Ops Day will be held. Call Bill for details if interested.
- **Next meeting -**
Our next meeting will be held on October 09, 2014 at Danbury EMS. Possible change of the regular meeting date each month was discussed.

5. Adjournment

Thanks was extended to Jon Best and Al Boudreau for hosting the meeting and conducting a tour of the facility. Meeting adjourned at 11:35AM.

Respectfully Submitted:
Judi Reynolds
OEMS Region 2 Coordinator